



Office of Temporary and Disability Assistance

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WMS – CNS Coordinator Guidance

Section 1

Guidance Topic: Release 23.3 – Explanation of WMS/CNS Enhancements Effective October 22, 2023

To: Subscribers

Date: October 17, 2023

Issuing Division/Office: Upstate Systems Bureau (USB)
Center for Employment and Income Supports (EISP)

Effective Date: October 22, 2023

Suggested Distribution: Commissioners, TA and SNAP Directors, HEAP Coordinators, WMS and BICS Coordinators, MA Directors

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Attachments: [WCL020923](#)

Section 2 – Purpose

The purpose of this guidance is to provide local social services districts (districts) with an explanation of the WMS/CNS enhancements that are scheduled to become operational on the Production System on October 22, 2023, unless otherwise noted.

Section 3 – Citizenship Code "W" For Undocumented Non-Citizens

WMS Citizenship code – value **“W”- Individual who falls under the 2023 expanded PRUCOL definition who may be eligible for SNA/MA** has been created for the purpose of tracking and reporting the number of non-citizens receiving Temporary Assistance (TA) under the expanded PRUCOL guidelines.

Mnemonic: PRUCOL-2

WMS functionality of Citizenship code “W” will mirror the functionality of Citizenship code “O”.

The following WMS Edits have been modified to support Citizenship Code W:

0337 CITIZENSHIP INDICATOR IS INVALID

If entered, Citizenship Code must be A, B, C, D, E, G, H, J, K, M, O, R, S, T, V or W.

1326 CIT CODES O, T, W AND Z REQUIRES STATE FED CHARGE CODE OF 67

Citizenship Codes of O (PRUCOL), T (Persons Paroled into the US for less than One Year), W (Expanded PRUCOL) and Z (NYSoH Unverified Citizenship/Immigration Status) require a State/Federal Charge Indicator of 67. (F, E, U)

1372 SS CODE IS INVALID FOR ACI CODE

For Case Types 16, 17, 20, 24, 31 or 32, transaction types 02, 03, 05-11, the Social Security Number code = N (State Benefit Eligible Alien), then the Citizenship/Alien Indicator Code (ACI) must = B, G, O, S, T or W.

1374 SF 68 NOT VALID WITH ACI

If the State/Federal Charge Code is 68, then the ACI must not be A, C, D, E, H, J, M, N, O, R, T, V or W.

1375 ACI NOT VALID WITH SF 68

If the ACI is A, C, D, E, H, J, M, N, O, R, T, V or W, then the State/Federal Charge Code must not be 68

1387 S/F CHARGE 67 REQUIRES ACI O, T, W or Z

If State Charge/Federal Charge Indicator 67 is entered, then the Citizenship Indicator must be O, T, W or Z

1579 ACI CODE O, T OR W IS INVALID FOR IND STATUS

If Case Type = 11, 12, 19 or 60, the ACI (Citizenship/Alien Indicator) Code = O,T or W , the Individual Status Code cannot be 07 or 10 (Active or Sanctioned). If Case Type = 31 or 32, the ACI (Citizenship/Alien Indicator) Code = O, T or W, the Individual Status Code cannot be 07 (Active)

The following WMS Edit has been created to support Citizenship Code W

1587 Entry of CIT W is invalid for MA transaction

If Case Type = 20, 21 or 22, and individual is known to WMS, CIT cannot be changed to W. If individual is not known to WMS, CIT = W cannot be entered on Case Type = 20, 21, or 22.

Section 4 – Restaurant Meals Program

The Restaurant Meals Program (RMP) is a state option allowing certain SNAP households in Case Types 11, 12, 16, 17 in receipt of SNAP or Case Types 31, 32. The RMP value is available for households who are unable to prepare meals for themselves or who do not have permanent housing for storing and preparing food, to be able to buy prepared meals at participating restaurants with SNAP benefits.

To be eligible for the RMP, all members of a SNAP household must be either:

- Elderly;
- Disabled;
- homeless; or
- the spouse of a SNAP client who is eligible for the RMP.

The restaurant meals program field (RMP) was added to WMS Screen 1 in February 2023. The link in the Attachments field of Section 1 navigates to the February 9, 2023 WMS/CNS Coordinator Guidance document which contains introductory information on the RMP field value in WMS.

The RMP value “X” indicating that the case is eligible for restaurant meals will be available for entry effective October 22, 2023.

RMP eligibility will be determined either through worker entry or system generation.

WMS will system generate the RMP value “X” with shelter types 06 19 21 22 23 33 36 37 stored on the ABEL budget.

WMS will also generate an RMP value of “X” for single individual households when the Aged/Disabled indicator is X A S N or E stored on the ABEL budget.

If an RMP value of “X” is present for shelter types 10 12 13 15 16 17 42 on the stored ABEL budget, the system will set the value to blank.

If an RMP value of “X” is present for Aged/Disabled L on the stored ABEL budget, the system will set the value to blank for single individual households.

The system generated value of “X” cannot be modified.

The worker entry of RMP value “X” is allowed when the WMS system cannot make an RMP determination.

The RMP value “X” for system generated transactions and worker entry transactions are allowed at transaction types 02 05 06 07 08 10 and 11.

The RMP value of “X” will be redetermined at each allowable transaction prior to batch. The system will set the “X” value to blank at closing transactions.

The RMP field will be added to the CBIC Menu (Screen 27) under Function 07. This field indicates whether an individual is eligible for the Restaurant Meals Program. CBIC value “X” is included on the applicant/payee CIN on the active case for the restaurant meals program. When confirming RMP eligibility, the CBIC value of X must be present. The field is populated by logic from WMS. An “X” in the RMP field indicates the individual is eligible for the Restaurant Meals Program. A blank RMP field indicates the individual is not eligible for the Restaurant Meals Program.

In preparation for the RMP, a one-time system action will occur on October 28, 2023 for the purpose of identifying cases meeting RMP criteria. RMP value “X” will be system-entered for eligible cases in receipt of SNAP on WMS Screen 1 for all cases in receipt of SNAP deemed eligible at the time of the one-time run. Subsequent communication regarding the one-time authorization be forthcoming.

The following WMS Edits and Warnings have been created for use with the RMP

1287- RESTAURANT MEALS PROGRAM CODE IS INVALID

If entered, the RMP code must be X.

1288 – WARNING - HOUSEHOLD IS RMP ELIGIBLE

Household is RMP eligible.

1289 – WARNING - HOUSEHOLD IS NOT RMP ELIGIBLE

Household is not RMP eligible.

1483-SCREEN 1 RMP OVERWRITTEN BY SYSTEM GEN

System generated RMP value may not be changed.

1484-INVALID CASE TYPE

RMP entry invalid for case type.

RMP entry is not allowed for case types other than 11, 12, 16, 17, 31 or 32

1485-PA/FS CODE MUST BE 01

PA/FS code must be 01 to be eligible for RMP

1486-RMP NOT ALLOWED FOR TRANSACTION TYPE

RMP entry invalid for transaction type.

RMP entry is not allowed for transaction types 03, 09, or 14.

Section 5 – Age Threshold Increase for ABAWD Individuals

WMS Edit 1465 has been modified to accommodate new employability regulations pertaining to individuals deemed to be Able Bodied Adults Without Dependents (ABAWD). The updated WMS Error message and cause/remedy are as follows:

1465 - INDIVIDUAL EXCEEDS AGE THRESHOLD; ABAWD CODE MUST = N

Transaction Types 02 - opening, 05 - undercare, 06 - recert, 10 - re-opening and 11 – reactivation

Effective 10/01/2023: individuals between the ages of 18 – 52 are subject to ABAWD rules

Effective 10/01/2024, individuals between the ages of 18 – 54 are subject to ABAWD rules

Section 6 – 12 Months Post-Partum for Newborn Process

The Newborn process has been updated to apply 12 Months Post-Partum coverage for automated transactions. 12 Months Post-Partum coverage will be applied to birthing individuals for cases where an unborn is converted, when a newborn is already on a case, and cases where a unborn is reported as deceased. During these conversions, birthing individuals will receive the following updates:

- Categorical Code will be updated to 73- Pregnant Individual Post-Partum Period.
- AFA Code 223 - End of 12-month Post-Partum - will be applied with a date representing the end of Post-Partum period.
- 12 Months Post- Partum period will be applied to the Coverage Dates.

In addition, a new report “WINR5230 -- 12 MOS Post-Partum” will identify cases where the 12 months Post-Partum was added to the birthing individual.

Report Title	Report Number	Hosted
Newborn Daily Report – 12 Months Post- Partum	WINR5230	PHRED
Purpose - Notes		
Identify Medicaid consumers that received 12 months Post-Partum coverage during the Newborn Process.		
Sequence		Breaks
Report Sorted By: <ul style="list-style-type: none">• Fiscal District		<ul style="list-style-type: none">• ALERT
Frequency/ Schedule		
Daily-- as a supplement to the current Daily Newborn Process reports.		
Report Data Element		Definition
Mother or Child		A programmatic designation of whether the client is the mother or the child

Case Number	The district assigned number used to identify the case
Transaction District	The district responsible for the clients
First Name	First Name of Birthing Individual
Middle Initial	Middle Initial of Birthing Individual
Last Name	Last Name of Birthing Individual
Case Type	The two-digit case type code.
CIN	The WMS Client Identification Number for the individual.
Birthdate	Birth date of Birthing Individual
Sex	The gender of the client.
WMS Updated	An indicator of whether WMS has been updated. Contains YES or spaces.
ALERT	<ol style="list-style-type: none"> 1. Cases where an unborn is converted = 12 PP UNBORN CONV 2. Cases where a Newborn is already on case = 12 PP NB ON CASE 3. Cases where a unborn is reported as deceased = 12 PP BABY DECEASED
Total Cases Updated by WMS.	The total number of cases updated by WMS.
Total Cases Not Updated by WMS	The total number of cases not updated by WMS
Total Unborn Converted	The total number of unborn clients that were converted by WMS.
Total Added to Case	The total number of newborn clients that were added by WMS.
Baby Deceased	The total number of cases that have deceased newborns.
Newborn Already on File	The total number of newborns already on file.

Section 7 – “Alien” to “Non-Citizen” wording change

The word “Alien” will be replaced with “Non-Citizen”. These changes will appear for all on-screen edits, WMS Error list, and WMS code cards.

Additionally, “Alien/Citizenship Indicator” (ACI) will be replaced with “Citizenship Code” (CIT). This change is expected to be complete by WMS Release 24.1

Section 8 – Updates to the Automatic Processes for Enrolling in Medicare at Age 65

This change will be implemented with the process beginning on 11/11/2023. A new Citizenship Code of 'W' (Expanded PRUCOL) is being created by OTDA and individuals with Citizenship Code 'W' will be excluded from the "Enroll in Medicare at Age 65" process (established in Section I of 17.3 WMS Coordinator Letter, modified in Section II of 18.2 WMS Coordinator Letter and Section 9 of 23.2 WMS Coordinator Letter).

Section 9 – Expansion of Upstate WMS to NYSOH Transition

This change will be implemented with the process beginning on 11/17/2023. The Upstate WMS to NYSOH transition will expand to include Child Only cases, Undocumented Individuals greater than age 64 and 9 months, Medicare, and MSPI 'P' and 'L.'

Section 10 – Prevent eMedNY 5040 error for WMS to NYSOH Transition Cases

This change will be implemented with the process beginning on 09/17/2023. This request is to change the Authorization From date to the 1st of the month that the transfer process runs, and the Coverage From date to equal the Authorization from date. These changes will prevent errors caused by eMedNY edit 5040.

Section 11 – COVID Unwind Lapse Prevention

This change was implemented beginning on 09/22/2023. Any active cases that have an Authorization To date ending in the current month that are not currently clocking down or have a pending transaction will be systematically extended for 2 months to allow time to complete renewals. The process will run on the last Sunday of each month that is not the last day of the month (if Sunday is the last day of the month, run previous Sunday).

Two district reports will be produced in PHRED:

1. An eligibles report will list MA cases that received a successful extension. The report ID is (WINR4164), and report title is "COVID Unwind Lapse Prevention Eligible Cases."
2. An exception report will list MA cases that could not be extended because of a pending transaction. The report ID is (WINR4165), and report title is "COVID Unwind Lapse Prevention Exceptions."

WINR4164

Report Title	Report Number	File Name	Hosted
COVID Unwind Lapse Prevention Eligible Cases	WINR4164	N/A	PHRED
Purpose - Notes			
This report lists any active cases that had an Authorization To date ending in the current month and was systematically extended for 2 months.			
Sequence	Breaks		

Report Sorted By:	
<ul style="list-style-type: none"> • District • Local Office • Unit • Worker 	
Frequency/ Schedule	
The process will run on the last Sunday of each month that is not the last day of the month (if Sunday is the last day of the month, run previous Sunday).	
Report Data Element	Definition
Transaction District	The district responsible for the clients
Case Number	The locally assigned number used to identify the case

WINR4165

Report Title	Report Number	File Name	Hosted
COVID Unwind Lapse Prevention Exception Cases	WINR4165	N/A	PHRED
Purpose - Notes			
This report lists any active cases that had an Authorization To date ending in the current month that were not extended because of a pending transaction.			
Sequence		Breaks	
Report Sorted By:			
<ul style="list-style-type: none"> • District • Local Office • Unit • Worker 			
Frequency/ Schedule			
The process will run on the last Sunday of each month that is not the last day of the month (if Sunday is the last day of the month, run previous Sunday).			
Report Data Element		Definition	
Transaction District		The district responsible for the clients	
Case Number		The locally assigned number used to identify the case	
Exception Reason		<ul style="list-style-type: none"> • Pending Transaction 	