



Office of Temporary and Disability Assistance

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WMS/CNS Coordinator Guidance

Release 20.3

Section 1

To:	WMS and CNS Coordinators
Issuing Division/Office:	Upstate Systems Bureau (USB) – Center for Employment and Income Supports (EISP)
Date:	October 02, 2020
Effective Dates:	October 18, 2020
Suggested Distribution:	Commissioners, TA and SNAP Directors, HEAP Coordinators, and MA Directors

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Section 2 - Purpose

The purpose of this guidance is to provide local social services districts (districts) with an explanation of the WMS/CNS enhancements that are scheduled to become operational on the Production System on October 18, 2020, unless otherwise noted.

Section 3 – Modification of Upstate SSA Auto Close Process: New N95 Reason Code and CNS Notice, New AFA code 126

In order to comply with Federal regulation 7 CFR 272.14, the Upstate automatic closing of cases from the Social Security Administration matching process (SSA Auto Close) has been modified to include new notification that provides an opportunity for households to respond prior to adverse action being taken on a case that has been identified as containing an individual who is now deceased.

In order to be in compliance with Federal regulation 7 CFR 272.14, new reason code N95, "Notice of Death Match Results Pending Verification", has been created.

The SSA auto close process will now include the mailing of the Notice of Death Match Results (N95), which will be sent to households for all clients for whom the SSN validation indicates may be deceased.

The household is given ten calendar days to contact their local district eligibility worker to either confirm or contest the results of the match.

An Autoclose report, indicating single individual households, and an Exception report, indicating multiple household members (cases unable to be automatically closed), are sent to the districts, per standard procedure. If verification of death is received, or if the household fails to respond to the N95 notice, a system generated closing transaction (auto-close) will occur for single-member households. District workers must manually process records appearing on the Exception report to determine correct case disposition.

A new worker-entered Anticipated Future Action (AFA) code has been created for use in circumstances where the household's reply to the N95 notice confirmed that the client is not deceased. AFA Code 126, SSA Death Match Information Inaccurate - Client Not Deceased; has been added to the list of AFA codes on the WMS Code Cards.

Edit 0126 - ANTICIPATED FUTURE ACTION CODE IS INVALID will be modified to allow entry of AFA code 126.

Section 4 – SNAP Reason Code F94-Able Bodied Adults without Dependents

Reason code F94 is no longer a No Fill reason code. A WCN selection screen has been added to CNS in order to address the changes to the use of this reason code. Below are the four selections that were added:

(Name)-

1. ___ DID NOT DO ANY APPROVED ACTIVITY FOR AN ABAWD TO KEEP RECEIVING SNAP IN [MM/YYYY].
2. ___ DID NOT WORK OR DO ANOTHER APPROVED ACTIVITY FOR THE 80 HOURS REQUIRED FOR AN ABAWD TO KEEP RECEIVING SNAP IN [MM/YYYY].
3. ___ WAS NO LONGER EXEMPT FROM THE SPECIAL ABAWD WORK REQUIREMENT AND DID NOT WORK OR DO ANY APPROVED ACTIVITY FOR THE 80 HOURS NEEDED TO KEEP RECEIVING SNAP IN [MM/YYYY].
4. ___ MOVED TO A PLACE WHERE ABAWDs HAVE TO MEET A SPECIAL WORK REQUIREMENT AND DID NOT WORK OR DO AN APPROVED ACTIVITY FOR THE 80 HOURS NEEDED TO KEEP RECEIVING SNAP IN [MM/YYYY].

Only one selection can be made.

Systems Implications:

The reason code can still be used with all transactions and case types. However, WMS will no longer allow the automatic reprinting of SNAP reason code language F94 during recertification transactions (06) and reactivation transactions (11) when F94 is already present on WMS screen 3.

Section 5 – Modify Upstate Newborn Process to Always Create New Child Only Case When Mom is SDX

An error was identified with the creation of some upstate newborn cases. Situations exist where newborns of mothers with an active SDX case (MA case type 22) are erroneously added to the mother's previously active TA case.

The upstate newborn case creation process was modified to always create a child only case for infants born to mothers with an active SDX case (MA CT22) at time of delivery, 3 months prior, or who are not currently on an active MA case.

Section 6 – Roster/Report changes

In order to provide Managed Care plans with more timely and accurate eligibility and enrollment information, DOH will begin sending in the ANSI 834 EDI Enrollment Implementation Format. The 834 is a standard file format for electronically exchanged health plan enrollment data between employers and health insurance carriers. DOH will discontinue sending Rosters and Reports to the plan and will start sending 834's effective with the February 2021 roster. As a result, the following WMS reports will no longer be produced and sent to BICS/HCS.

Report Name	File Name	Upstate
Monthly Secondary MLTC Clients with Budgets 02, 05, 06, or 07	sb1uMMYY.txt, PUPB20-ERR, PUPB20-BT07	MUPB20
Monthly Secondary PCP Error Rosters	mu06MMYY, mn16mmyy	MPC060
Monthly Secondary Provider Roster	su08MMYY, sn18mmyy	MPC080
Daily County Benefit Package Flip Report	bpucMMDD	MPCA1A
Daily Managed Care Enrollment and Error Report	mpcea999, pupea999	MPCE4A
Daily One Step Managed Care Enrollment Report	pupoa999	
Monthly Auto Re-enrollment/Error Reports	ru42mmyy, rn42mmyy	MUP425
Monthly Auto-Disenrollment Report	du96MMYY, dn96MMYY	MUP960
Monthly County Disenrollment Rosters	drucMMYY, drncMMYY	MUP610
Monthly County Interim Enrollment Roster	20muMMYY	MRS20*
Monthly County R/E 83 ASA Reports	ASA-CNTY-99	MUP480
Monthly End of Lock-In Reports	LCK-RPT-99	MPCLCK
Monthly Nursing Home Residents	mnhuMMDD, mnhnMMDD, MNH120-MMDD	MNH**0
Monthly PCP Auto Disenrollment Reports for Closed Clients	du97MMYY, dn97MMYY	MUP970
Monthly PCP Auto Disenrollment Reports for Prisoners	duP1MMYY, NYC to PHRED	MUPP10
Monthly PCP Auto Disenrollment Reports that have OMH Suspensions	duP2MMYY	MUPP20
Monthly Primary County Rosters	57muMMYY, 57mnMMYY, BICS	MUP570
Monthly Primary MLTC Clients with Budgets 02, 05, 06, or 07	pb1uMMYY, PUPB10-ERR, PUPB10-BT07	MUPB10
Monthly Primary PCP Error Rosters	mu42MMYY, mn42MMYY	MUP420

Report Name	File Name	Upstate
Monthly Primary Provider LTC Surplus	pltcMMYY.txt	
Monthly Primary Provider Roster	52muMMYY, 52mnMMYY	MUP520
Monthly Primary Re-Enrollment Report	ru42MMYY.txt, rn42MMYY	MUP425
Monthly Provider Disenrollment Rosters	drupMMYY, drnpMMYY	MUP610
Monthly Provider FIDA Disenrollment Reports	UWMMYYYY, NWMMYYYY, UAMMYYYY, NAMMYYYY	MUP960
Monthly Provider Interim Enrollment Roster	10muMMYY, 10mnmmyy	MRS10*
Monthly Secondary County Roster	su09MMYY, sn19mmyy, BICS	MPC090, MPC095

The following reports will be recreated and will be posted to HCS and PHRED for LDSS staff to view/download.

Report Name	File Name	Upstate
Daily County Auto Assignment Suspension Report	aasuMMDD	MPCU2A
Monthly CMCM Reports	31_CMCMBByProvider_MMM_CCYY 99_CMCMBByDistrict_MMM_CCYY	MUP460
Monthly County Aid Category Reports	99_AidCategoryReport_MMM_CCYY	MUP710
Monthly County Child Care Rosters	99_CCRoster_MMM_CCYY 99_CCRosterByCIN_MMM_CCYY	MUP410
Monthly County Nursing Home Rosters	99_NHRoster_MMM_CCYY 66_NHRosterByName_MMM_CCYY 99_NHRosterByProvider_MMM_CCYY	MUP400
Monthly County Recipient Duplicate Report	UPMRUNDP-ALL, NYMRUNDN-ALL	MUP730
Monthly NYC MC Recipient Duplicate Report	NYMRUNDX-ALL	
Monthly Provider Child Care Rosters	99999999_UCCRoster_MMM_CCYY	MUP400
Monthly Provider Nursing Home Rosters	99999999_UNHRoster_MMM_CCYY 99999999_DNHRoster_MMM_CCYY	MUP400
Monthly Statewide Recipient Duplicate Report	STMRUNDP-ALL	MUP740
Monthly Statewide Recipient Duplicate Report (with PCP)	STMRUNDS-ALL	MUP770
Monthly Case Control Transfer Report	n648MMDD	
Monthly County Exemption/Exclusion Report	m49MMDD	MUP490

Report Name	File Name	Upstate
Monthly County Recipient Duplicate Report (with PCP)	mu76mmyy, NYMRUNDC-ALL	MUP760
Monthly RRE Supplemental Report	eMedNY.RR.M.<YYMMDDHHMMSS>.NNNNNN	
Monthly Third Party Health Insurance and Medicare Data	tu99MMYY, td99MMYY	WTP560
Daily County Auto Assignment Error Report	aaerMMDD	MPCU2A
Daily County Auto Assignment Report	aa3MMDD	MPCU3A
Daily County Potential AA Data File	pMMDDa	MDAUTO
Daily Newborn Enrollment and Error Report	mpcna999, pupna999	MPCE4A

As part 834 implementation, WMS is sending NAMI/Spenddown amounts to eMedNY daily. As a result, eMedNY has created two new daily reports to provide districts with the updates. The following reports are available in MOBIUS:

BMDP0671 - UPSTATE NAMI SPENDDOWN ERROR REPORT
 BMDP0673 - UPSTATE NAMI SPENDDOWN UPDATE REPORT

Section 7 – Modification to Death Match Process and New CNS notice

The automated SSA closing process has been modified. Please see the TA section of the coordinator letter for details.

To be in compliance with federal reg 7 CRF 272.14 Deceased matching system, a new system generated notice has been created (N95- Notice of Death Match Results) to be sent to households for all clients for whom the SSN validation process indicates an individual may be deceased.

The N95 notice will give the households ten calendar days to contact their local district eligibility worker to either confirm or contest the results of the match.

Section 8 – New State/Federal Charge Code = 71

A new State/Federal charge code '71' has been established for incarcerated individuals with Coverage 07 (Emergency Services Only) and prison source code = 1 (DOCCS). The new code will allow eMedNY to claim reimbursement of 50% Federal, 50% State dollars for incarcerated recipients in a State or correctional facility. The code will be system generated when recipients meet the criteria move from a DCJS or Rikers facility to a DOCS facility.

The following warnings have been created to accommodate the new code:

0870 - WARNING - S/F 71 WAS SYSTEM GENERATED

S/F 71 will be system generated when the prison source code equals 1 and Authorization To Date equals 12/31/2049 and recipient's Medicaid coverage equals 07. This will overlay existing S/F codes including 70.

0871 - WARNING - S/F 71 WAS DELETED

State Charge/Federal Charge 71 will be deleted by the system when Authorization To Date is NOT equal to 12/31/2049 and recipient's Medicaid coverage is 07.

In addition, the following warnings have been modified for DOCS to local jail moves:

1939 - WARNING - S/F 70 WAS SYSTEM GENERATED

S/F 70 will be system generated when the prison source code equals 2 or 3 and Authorization To Date equal 12/31/2049 and recipient's Medicaid coverage equals 07 or 26. This will overlay existing S/F codes including 71.

1940 - WARNING - S/F 70 WAS DELETED

S/F 70 will be deleted by the system when the prison source code equals 2 or 3, and Authorization To Date is NOT equal to 12/31/2049 and recipient's Medicaid coverage is NOT equal to Coverage 07 or 26.

Section 9 – Facility Transfers for Incarcerated Individuals

A new feature has been added to the automated prisoner suspension process to identify individuals who are currently incarcerated that transfer from a local jail to DOCS or from DOCS to a local jail. Once these individuals have been identified, the system will perform an undercare transaction to update the case with the most current facility address, prisoner source code, DIN information, and the Authorization From Date and MA Coverage From Date will be changed to the admission date for the updated facility. The disposition code "T - Inmate Move", has been created to identify these individuals on the WINR 5612 (Prisoner Closing Case Eligibility Report).