

Section I – Prohibit Entry of Code J

Disaster related emergencies related to Hurricane Harvey, Hurricane Irma and Hurricane Maria Evacuees that are currently coded on WMS with code J – Disaster-Related Emergency, will be prohibited.

The presence of code J, or the entry of code J in the FAP Indicator Field “FAP CD” on Screen 3 of WMS will result in Error 0345 - FAP INDICATOR IS INVALID. Error 0345 will apply for all case types.

Payment Lines entered on Screen 6 with a Special Program Code J will result in Error 1619 - SPC CLM CD J REQUIRES AT LEAST ONE FAP CODE J.

Section II – Addition of Payment Type NX to WMS Code Cards and Edits to Error List Index

New Payment Type NX (Nominal HEAP Benefit) which moved to Production on April 1st, 2018, will be added to the WMS Code Cards. The description will read NX – Nominal HEAP Benefit. Edits for Payment Type NX will also be added to the WMS Error List Index.

Section III – SNAP CNS Change

All TA/SNAP individual reason sanction(s) or ineligibility information, for persons on the case, are recorded on Screen 3 of WMS.

The individual reason code is retained until the case is closed or until the person(s) are no longer in the household (or the reason code is manually removed).

Currently, the system does not include the language, on subsequent notices, that the household member remains ineligible for SNAP benefits and for what reason.

SNAP and EAS requested that the reason codes listed below, repeat the CNS language. The reason behind this change is that the household must be re-informed why the offending person(s) are not eligible when the household is recertifying or the case is reactivated.

WMS Implications-

The following individual reason codes will have the sanction/ineligibility CNS language repeated when using transaction types 06 (recertification) and 11 (reactivation):

- F15-** Failure to Verify DOB
- F22-** Failure to Verify SSN
- F30-** Trafficking in SNAP Benefits of \$500 or More
- F86-** Failure to Verify Alien Status
- F90-** Ineligible Student
- F91-** Boarder
- F92-** Ineligible Alien
- F94-** ABAWD Ineligible (Able-Bodied Adult Without Dependents)

Section IV – CNS Language for M09 - HEAP Cooling Assistance Component and M14 – HEAP Clean and Tune - Denial

HEAP Cooling Assistance Component (CAC) provides for the purchase and installation of air conditioners or fans for CAC eligible households. Approval and denial notices through the Client Notification System (CNS) are available. CNS Denial Reason Code M09: HEAP Cooling Assistance Component - Denial moved to production 04/01/18. M09 may be used with transaction codes 03-Denial, 05-Change and 07-Closing.

CNS language for M09: HEAP Cooling Assistance Component as follows:

Your request for HEAP Cooling benefits is NOT APPROVED.

This is because:

(PRINT BULLET(S) BASED ON SCREEN SELECTION(S))

- your household's gross monthly income of \$(07-064) is over the cooling income guideline of \$(07-062) for your household size of (01-034).
- your household does not contain an individual that has a medical condition worsened by heat.
- you failed to provide the following information: (WCN012 - Enter FF 1-5 Info Missing)

- you have not signed and/or completed the HEAP Cooling Assistance Component application.
- your application was received after the Cooling Component closing date.
- your household has received all the cooling benefits for which you are eligible.
- Other: (WCN012 – Enter FF 1-5 Denial Reason)

This decision is based on New York Social Services Law 97, 18 NYCRR Part 393, and the current New York State HEAP State Plan. The State Plan is available online at the New York State Office of Temporary and Disability Assistance website at: <http://otda.ny.gov/programs/heap/>.

HEAP Heating Equipment Clean and Tune benefit provides assistance to HEAP eligible applicant households to have their primary heating system cleaned and tuned. Approval and denial notices through CNS are available for this benefit. Denial Reason Code M14: HEAP Clean and Tune - Denial moved to production 04/01/18. M14 may be used with transaction codes 03-Denial, 05-Change and 07-Closing.

CNS language for M14 HEAP Clean and Tune – Denial as follows:

Your request for HEAP Clean and Tune benefits is NOT APPROVED.

This is because:

(PRINT BULLET(S) BASED ON SCREEN SELECTION(S))

- your household's gross monthly income of \$(07-064) is over the HEAP income eligibility guideline of \$(07-062) for your household size of (01-034).
- you are not the homeowner of the residence in which you reside.
- you failed to provide the following information: (WCN012 - Enter FF 1-2 Info Missing)
- your heating equipment is less than 12 months old.
- your application was received after the clean and tune program closing date.
- your household has received all the clean and tune benefits for which you are eligible.
- your primary heating system had a clean and tune service in the past 12 months.
- you have a service contract which includes clean and tune services.
- Other: (WCN012 – Enter FF 1-2 Denial Reason)

This decision is based on New York Social Services Law 97, 18 NYCRR Part 393, and the current New York State HEAP State Plan. The State Plan is available online at the New York State Office of Temporary and Disability Assistance website at: <http://otda.ny.gov/programs/heap/>.