

Section I Introduction of the Disability Accommodation Indicator on WMS

A new two digit field, Disability Accommodation Indicator (DAI) has been created on Screen 1 of WMS. This new field will be allowed for data entry at App/Reg (WAPREG), Full Data Entry (WKBK01) and Undercare Maintenance (WKUM01) for Case Types 11, 12, 16, 17, 18, 19, 20, 22, 24, 31, 32 and 60. This field may be system generated via outside sources such as the SDX. Entry in the field will be retained for Luberto (Upstate and NYC), TBA, and Separate Determination cases. The DAI will be printed in the white space on both the LDSS 3636 and LDSS 3209 to the right of the Trust Indicator Field (TI) under the header DI. Initially this indicator will be used to address visual disabilities and the need for alternative formats of written materials. The indicator will also be used to identify the specific type of accommodation requested.

Please note: A policy GIS will be sent informing SSDs of policy and procedures related to the use of this field.

Valid Codes for the DAI field are:

Code	Meaning
V1	Large Print (18 pt.)
V2	Audio CD
V3	Data CD

Entry of any other characters in the DAI field will result in Error **#1778 INVALID DAI CODE ENTERED**

Section II WMS Auto Update of SSN for SSN Verification Code E

When SSA returns a code that is mapped to a WMS SSN validation code E – SSA Returned Different SSN, this indicates that the SSN sent for validation is incorrect but SSA was able to determine and return the correct SSN for the client. Rather than requiring the district worker to manually update the client's SSN, WMS will now auto update the SSN with this correct SSN provided by SSA and set the SSN validation code to 1 – SSN Present but Not Yet Validated. Setting the SSN validation code to 1 will result in the updated SSN being submitted to SSA for validation. SSA will then have an opportunity to validate the updated SSN and return a code that is mapped to WMS SSN validation code 8 – SSA Validated SSN.

The WINR9311 SSN Validation Processing Report will now indicate:

E WMS Updated to Corrected SSN: XXX-XX-XXXX

The change will take effect June 7, 2014.

Section III WMS Clearance Report to Include NYC Results

The Clearance Report is used to determine the CIN assignment for FULL DATA ENTRY, APPLICATION DENIAL or UNDERCARE MAINTENANCE when adding an individual to a case.

A Clearance Report is generated when any of the following actions are performed:

- An Application is Registered (Initial Application Register Entry)
- An Application undergoes Maintenance (Application Register Maintenance)
- A New Clearance Report is requested (Clearance Report)
- A New Person is added to an Existing Case at Undercare
- An Application is created from an Existing Case or Application (Create App From Existing Case or App)

The Clearance Report will display up to 25 results from WMS, NYC and the Health Benefit Exchange (HBE) systems based on the Social Security Number, First Name, Last Name, Date of Birth and Sex that are data entered by the methods above. Although the Clearance Process will search against all 3 systems (WMS, NYC, and HBE) the Upstate Clearance results will be a weighted display to prioritize Upstate WMS and Upstate/HBE results over NYC and NYC/HBE. Precise, detailed information data entered during the Application and/or Maintenance process will result in the most accurate results.

Please note: results displayed under the Health Benefit Exchange or NYC headings are for information only and do not contain CIN's that are available for Upstate selection.

Three different match types may be found on the Clearance Report:

Client ID Match
Social Security Number Match
Possible Matches

A maximum of 25 matches (any type match) will print on the Clearance Report, even if more than 25 matches are found.

If more than 100 results are found on Upstate WMS, no results will display on the Clearance Report. Instead the following message will appear: (FOUND/PRINTED)..POSSIBLE 100+/0 POSSIBLE RESULTS TOTAL MORE THAN 100, SUPPLY ADDITIONAL DATA.

If no results are found on Upstate WMS or NYC, the message will read: NO MATCH FOUND. No message will be displayed on the Clearance Report for the Health Benefit Exchange if no results are found. In the event the Health Exchange Server is unavailable for the Clearance match process the following message will appear on the Clearance Report: HBE DATA UNAVAILABLE.

Districts will be notified when the Clearance Review Desk Aid (LDSS-4959) has been updated to reflect these changes.

Section IV HEAP Cases Included for Social Security Number Validation

Since 10/18/2010 a Social Security Number (SSN) and Social Security Number Code has been required for HEAP (Case Type 60) for Transaction Types 02, 05, or 10. Beginning June 7, 2014 SSNs on HEAP cases will be included in the file sent to the Social Security Administration for validation. All associated Social Security Number and Validation Code edits will apply.