



STATE OF NEW YORK
DEPARTMENT OF HEALTH

Corning Tower The Governor Nelson A. Rockefeller Empire State Plaza Albany, New York 12237

Richard F. Daines, M.D.
Commissioner

Wendy E. Saunders
Chief of Staff

January 4, 2008

Dear MA Directors/TA Directors:

Effective Monday, 1/7/08, we will be implementing interim procedures to assure the State of New York is in compliance with the court stipulation in Luberto v. Novello. In settling this lawsuit, New York State agreed to transition an individual's Medicaid case from one district to another when the individual informs the district of a relocation.

The following changes are supported effective January 7, 2008 for moves that are reported on or after December 28, 2007:

1. For MA Cases (Case Type 20 and 24) a new Case Closing Reason code C65 (Not a Resident of District-New Address Provided) will be supported. This code is only to be used when the entire case is being discontinued due to a move out of district and the recipient has provided the entire address they are moving to. Individual closings (Deletions) should be handled manually using current Individual Reason Codes and transferring documents to the new district of residence. A Local Commissioners Memorandum (LCM) will be issued shortly that contains a manual notice to be used for these situations. Also, since C65 is only to be used when the address in the new district is known, edits will require that the Residence Address be changed. New Error # 1223 ADDRESS CHANGE REQUIRED will be generated if the address is not changed.

When the C65 is used, the system will generate the MA To Date equal to the last day of the month following the Closing transaction month. This new code will result in a CNS notice advising that MA/FHP coverage will continue until the first day of the second month following the closing transaction month and after that date coverage will transfer to the new district of residence.

A case in the new district of residence will be created as part of the February 18, 2008 migration.

If the new address is not provided or is unknown districts should continue to use Reason Code E61 and extend coverage to the last day of the month following the month in which the actual move occurred, but in no event, less than a 10 day notification period.

2. For TA Cases (Case Types 11, 12, 16, 17), current Case Closing Code M62 (Moved out of District) should continue to be used. There are some changes regarding the processing of M62. The Residence Address on Screen 1 must be changed (New Error # 1223 ADDRESS CHANGE REQUIRED), and the MA Coverage To Date on Screen 5 will be generated as the last day of the month following the Closing Transaction month. The Medicaid language on the Closing Notice will state that the MA coverage will continue until the first day of the second month following the closing transaction month and after that date coverage will transfer to the new district of residence. The new insert MA Reason Code (757) will not generate a Medicaid extension case, Managed Care Guarantee, or

Continuous Save Date. The TA closing date and notice language is not affected by this change.

3. For the period of time these interim procedures are in place, NY City Medicaid and Temporary Assistance cases that are closed due to a move to an Upstate district, will be identified and cases will be established in the Upstate district. Affected Upstate districts will receive a list of cases that were opened as a result of this interim process and opening notices will be sent by the State.

Sincerely,

Dennis DiMuria

Dennis DiMuria
Director, Bureau of Upstate Eligibility Systems
Division of Program Operations & Systems
Office of Health Insurance Programs

cc: Commissioners
WMS Coordinators