

*For questions regarding changes included in Attachment I, please contact the following individuals at 1-800-343-8859:*

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**Section I – Identification of Food Stamp Application/Recert Interview Type**

A new one character field has been added to identify how a Food Stamp Application or Recert was interviewed. The mnemonic for this field is FSINTW (FS Interview). This field has been added to the AppTAD (LDSS3636) to the right of the Recert date field, the WMS Authorization (LDSS 3209) and the LDF print file. Entry in the field is required for Transaction Types 02, 03, 06, 08 and 10 for Case Types 31 and 32. An entry in the field will be retained at Transaction Type 11.

Values for this field are –

- F mnemonic FcetoFce
- P mnemonic Phone
- H mnemonic Home Vst
- N mnemonic None

Both the TBA routine and the Separate Determination process will generate an “F” for (Face to Face) in the FSINTW field.

**Section II – Suppress 3209 for Lifeline entry/change if R/C = Y35**

Printing of 3209’s will be suppressed if the Lifeline field is changed /updated on Screen 1 of WMS when Case Reason Code “Y35” is used.

Error message #150 has been reworded to include this change - “CHANGES LIMITED TO O/U/W, COOP CASE #, ADDRESS, PHONE, AFA OR LFLN WITH Y35”.

**Section III – Child Support Disregard Amount change from \$50 per month to \$100 per month effective 10/01/08**

Edit 1623 has been revised to accommodate this change. The change to Cause/Remedy for Edit 1623 is as follows:

PAYMENT AMOUNT EXCEEDS ALLOWED AMOUNT FOR PAY SCHEDULE  
If Payment Type equals 18(Child Support Disregard) and the Payment Schedule (PAY-SCH) equals S (Semi-Monthly), then the Payment Amount must be less than or equal to \$50. If the Payment Type equals 18 and the Payment Schedule equals M (Monthly), then the Payment Amount must be less than \$25.

**Section IV – Change to Edit 924 to recognize Card Code X**

Edit 924 has been changed to only recognize Card Code (21-020) = X when the Individual Status is 13 for Transaction Types 02, 05, 06, 07, 08, 10 or 11 for Case Types 11, 12, 13, 16, 17, 18, 19, 31 or 32.

**Section V - TANF and SN MOE Cases without Adults in the All Families Denominator**

The State has heard from a few local districts regarding the following participation rate calculation issue. Occasionally, a case which had previously been derived, by the WRTS system, to be child only (due to the absence of recipient adults) will appear in reports as a one- parent household for the month in which the case is closed.

Investigation by State staff has verified that this only happens when district staff change the individual status of the only active case members to 15 - deleted, at the time the closing transaction is put through in WMS. This action causes the parent- in- household logic to fall through to the default, which is a one- parent household.

According to State policy it is not necessary to change the individual status of the people being closed in the case closing transaction. Therefore, as doing so can negatively affect the local district's participation rate calculation, we recommend that district staff not continue this practice.

Staff should identify the individual leaving the case by entering Individual Reason Code "F60--Left Household" on WMS Screen 3 and leave the Individual Status of the existing household members alone at the time of closing. The system will automatically change the individual status to 20, case closed, when the closing transaction is processed in WMS. This will result in the correct identification of the case as a child-only case and the case will not be inaccurately included in the rate calculation as an adult headed one- parent family.