



STATE OF NEW YORK DEPARTMENT OF HEALTH

Corning Tower The Governor Nelson A. Rockefeller Empire State Plaza Albany, New York 12237

Antonia C. Novello, M.D., M.P.H., Dr.P.H.
Commissioner

Dennis P. Whalen
Executive Deputy Commissioner

August 26, 2003

Dear WMS Coordinator/MA Director:

In the WMS/CNS Coordinator letter of October 31, 2002, you were informed of systems changes to be implemented on November 18, 2002 to support Family Planning Benefit Program (FPBP) coverage.

As the FPBP requires a two-year authorization, you were informed of a systems process to automatically extend cases, not extended the previous year, for an additional year. Cases that were automatically reauthorized can be identified by their authorization number. The format will be FPBPDD(Day)MM(Month) equal to the new Case Authorization From Date.

Only cases where all the individuals in the case have Family Planning Coverage (Medicaid coverage code 18) will be selected. Beginning in October, and at the end of every month thereafter, the cases due to expire the last day of the second following month will be reauthorized. (For example, cases due to expire December 31, 2003 will be reauthorized the end of October 2003). This will assure that they will not appear on the WMS Report WINR 4133 "Recertification Notice".

All cases with mixed coverages must be manually recertified. However, only those individuals with other than 18 coverage must meet the annual recertification requirement. Therefore, the local district must manually extend for 12 months FPBP Coverage for FPBP recipients, even if other members in the case fail to recertify. Further details on the cases to be selected for reauthorization are explained in the coordinator letter.

The November 2002 implementation allowed for retroactive coverage back to October 1, 2002. Special runs to reauthorize those cases due to expire in September, October, and November 2003 will be run this week.

You will also begin to receive a report of cases bypassed for reauthorization as described in the coordinator letter. This report will be available via BICS. The name of the report will be "FP REAUTHORIZATIONS NOT PROCESSED" and will be identified as "001-X-DISTRICT NUMBER WMSAFLSH".

For the policy questions regarding this information, please contact your Medicaid Local District Liaison at 518-474-8216. System questions should be directed to Gary Feigenbaum at 518-402-6668.

Sincerely,

DDM

Dennis DiMuria, Director
Bureau of Upstate Eligibility Systems
Office of Medicaid Management