

NEW YORK STATE
OFFICE OF TEMPORARY AND DISABILITY ASSISTANCE
40 NORTH PEARL STREET
ALBANY, NEW YORK 12243-0001

George E. Pataki
Governor

Brian J. Wing
Commissioner

July 30, 2001

Dear WMS/CNS Coordinator:

The purpose of this letter is to introduce the 07/01 Intranet version of the LDSS-4398: "WMS Non-Services Code Cards". This update is a result of WMS/CNS enhancements that were migrated to the Production System on July 9, 2001.

Since the Intranet computer software automatically renumbers pages as well as updating revision dates on all pages, it is not possible to highlight updated pages with a distinct page number and revision date. Attachment I, however, details the changes that have been made to the code cards. The pages listed in the attachment can be individually printed and inserted into the 12/00 version of the card stock. By utilizing this option, workers need no longer make pen-and-ink changes to the card stock.

Basic instructions for reading and printing the Code Cards are provided on the Intranet WMS Code Card Access Screen.

If you have any questions accessing, downloading Adobe Acrobat Reader, or printing the Code Cards, please contact the New York State Consolidated Help Desk at 1-800-242-0723.

If you have any questions concerning the content of the Code Cards, please contact Wayne Marquit at 1-800-343-8859, extension 3-9779.

Sincerely,

WD

Wendy Dmitri
Division of Temporary Assistance/WMS

Attachment

cc: Commissioner
IM Director
FS Director
MA Director

The following changes have been made to the Intranet version of the WMS Non-Services Code Cards:

Page ii

Changes made to Index as appropriate.

Pages 1 & 41

In order to clarify data entry of Racial/Ethnic codes, made changes to Racial Ethnic Code headings.

Pages 4 & 11

Change to definition of PA Case Reason Code 965 from 'Authorize IV-D or HEAP Payment' to 'Authorize IV-D, HEAP or Other Supportive Payment'.

Page 4

Added the following already existing reason codes as valid codes for transaction type 14 (Closed Case Maintenance)

E10 Failure to Keep/Complete Interview, No Scheduled Appointment
N10 Failure to Keep/Complete Appointment (During Certification Period)
M20 Refusal to Provide Information (During Certification Period)
Y20 PA Benefit Not Changed (No New Budget) (CT 11, 12, 16, 17 Only)

Page 20

Deleted FS Case Reason Code 'V29 - Failure to Provide Verification Expedited FS'.

Added the following FS Case Reason Codes:

G15 Expedited PA/FS Failure to Verify (PA Case Types Only) (Transaction Types 03, 07, 08 with PA/FS Indicator = 08, 09, 80, 81, 90, 91)
V19 Request for Contact (PA Case Types Only) (Transaction Types 03, 07, 08 with PA/FS Indicator = 05, 07, 70, 71)
Y29 Expedited FS Failure to Verify (Case Types 31 & 32 Only)

Page 21

Added the following FS Case Reason Codes:

Z97 Missed FS Application Interview (PA Case Types Only) (Transaction Types 03, 07, 08 with PA/FS Indicator = 05, 10)
Z98 Missed FS Recertification Interview (PA Case Types Only) (Transaction Type 08 with PA/FS Indicator = 08)

Page 29

Added a new PA/FS Indicator Codes chart for PA transaction type '14 - Closed Case Maintenance'

Page 35 & 36

Deleted PA Individual Reason Code 'P93 - Qualified Alien - Ineligible for 12 Months'

Page 40

For MOE claiming purposes, added the following new State Charge Codes:

63	TANF Individual Exceeding 5 Year Limit
64	TANF Native American on NYS Reservation Exceeding 5 Year Limit

Pages 48 & 50

Added a new Payment Type 'F6 - Diversion Rental Payment (CT 11, 12, 19 Only)'

Pages 49 & 50

The definition for Payment Type 'E5 - Emergency Shelter Allowance' was modified to delete 'EAA-ESA' as this payment type is not limited to EAA cases only.

Page A

Changed an incorrect definition for Case Type 19 from 'EAF (FS Only)' to 'EAF'.

Page H

Under the heading 'PA UNDERCARE', added a new system-generated reason code 'Y33 - DV Update' (Domestic Violence)

Page I

Added the following system-generated Parent Indicator Codes which reflect the NYS Department of Labor definitions for number of parents:

0	Child Only
1	Single Parent Households and Two Parent Households with One Disabled Parent
2	Two Parent Households with No Disabled Parent

These codes can be found on WMS Inquiry WINQ19 Case Comprehensive Screen 1 (Parent Ind)