

NEW YORK STATE
OFFICE OF TEMPORARY AND DISABILITY ASSISTANCE
40 NORTH PEARL STREET
ALBANY, NEW YORK 12243-0001

George E. Pataki
Governor

Brian J. Wing
Commissioner

March 19, 2001

Dear WMS/CNS Coordinator:

The purpose of this letter is to introduce the 03/01 Intranet Update to the 12/00 Intranet version of the LDSS-4398: "WMS Non-Services Code Cards". This update is a result of WMS/CNS enhancements that were migrated to the Production System on March 19, 2001.

Since the Intranet computer software automatically renumbers pages as well as updating revision dates on all pages, it is not possible to highlight updated pages with a distinct page number and revision date. However, Attachment I details the changes that have been made to the code cards. The pages listed in the attachment can be individually printed and inserted into the 12/00 version of the card stock. By utilizing this option, workers need no longer make pen-and-ink changes to the card stock. (PLEASE NOTE: The 12/00 version of the card stock will be mailed shortly to local districts. In the meantime, if a copy of the code cards is needed, the 03/01 Intranet version can be printed.)

Basic instructions for reading and printing the Code Cards are provided on the Intranet WMS Code Card Access Screen.

If you have any questions accessing, downloading Adobe Acrobat Reader, or printing the Code Cards, please contact the New York State Consolidated Help Desk at 1-800-242-0723.

If you have any questions concerning the content of the Code Cards, please contact Wayne Marquit at 1-800-343-8859, extension 3-9779.

Sincerely,

WD

Wendy Dmitri
Division of Temporary Assistance/WMS

Attachment

cc: Commissioner
IM Director
FS Director
MA Director

The following changes have been made to the 12/00 Intranet version of the WMS Non-Services Code Cards:

Page 2

As a result of a clarification to Federal regulations, added a new Special Program Code 'R - Refugee Cash Assistance (RCA)'.

Pages 5-7, 20-22, 33-35, 37-38

As a result of local district request, added information to the page headings to indicate timely and adequate notice situations for PA and FS case and individual level reason codes.

Pages 6 & 9

As a result of the termination of the Learnfare Program, deleted PA Case Reason Code 'F16 - Refusal to Sign Learnfare Consent Form'.

Page 7

Added PA Case Reason Codes X01 - X04 (underpayment adjustments) as they are now also valid during Closing and Recert-Closing transactions.

Pages 8, 10, 13, 18, 23, 24, 35, 36, 38, 39

Added a new PA/MA/FS Case level and Individual Reason Code '903 - CIN Unduplication (Data-entered). This code is used at the case and individual level, for change (05) transactions only, with notice indicator equal to 'N', when deleting an individual(s) with an incorrect CIN.

Page 22

Added FS Case Reason Codes X01 - X05 (restored/supplemental benefits) as they are now also valid during Closing and Recert-Closing transactions.

Page 23

Added 'Closed Case Maintenance (14)' to page heading as it is a valid transaction for certain FS Case Reason Codes.

Page 32

In order to meet tracking requirements for persons unable to work due to domestic violence, the following three new Employability Codes have been added:

- 47 Incapacitated/Disabled - Time Limit Exemption (More than 6 Months)
- 48 Needed in the Home to Care for Incapacitated Child - Time Limit Exemption
- 49 Incapacitated - Time Limit Exemption (4 to 6 Months Exemption)

Page 33 & 36

As a result of the termination of the Learnfare Program, deleted PA Individual Reason Code 'B40 - Failure to Comply with Learnfare'.

Pages 42 & 44

To remind workers to discontinue child care payments once a child turns 13 years of age, added a new Anticipated Future Action Code (AFA) '117 - Individual Turning 13'. This code will be system-generated, but can also be data-entered.

Changed the definition of AFA Code 351 from 'Refugees, Cuban/Haitian Entrants - (HR/FP-MA-8 Months)' to 'Refugees, Cuban/Haitian Entrants - (CT 16, 17-MA-8 Months)'. This is the result of the use of Special Program Code 'R - Refugee Cash Assistance (RCA)', which requires the use of AFA Code 351 and is used for Case Types 16 & 17 only.