

NEW YORK STATE
OFFICE OF TEMPORARY AND DISABILITY ASSISTANCE
40 NORTH PEARL STREET
ALBANY, NEW YORK 12243-0001

George E. Pataki
Governor

Brian J. Wing
Commissioner

April 26, 2000

Dear WMS Coordinator:

The purpose of this letter is to provide local districts with an explanation of the WMS/CNS enhancements scheduled for migration to the Training System on May 8, 2000 and to become operational on the Production System on May 22, 2000. These changes are a result of Federal Welfare Reform reporting requirements and Food Stamp policy (Attachment I). Attachments II and III are new CNS Reason Codes.

For questions regarding the attached changes, please contact the following individuals at 1-800-343-8859:

Attachment I:

Patty Hanson @ extension 4-8753
Bob Markham @ extension 4-2166
Tully Lenihan @ extension 4-8749

Section:

1, 2, 6, 7, 8
3, 4
5, 9

Attachment II:

Cindy Krueger @ extension 2-6663

Attachment III:

Bob Markham @ extension 4-2166

Sincerely,

WD

Wendy Dmitri
Division of Temporary Assistance/WMS

DM

Dennis DiMuria
Supervisor, Upstate Eligibility Systems
Office of Medicaid Management

Attachments

cc: Commissioner
IM Director
MA Director
FS Director

1. In order to improve accuracy for Federal Reporting requirements, a new edit has been added for entries in the Marital Status field. A Marital Status Code is required for individuals 18 years of age or older who have an Individual Status Code of 07 (Active), 08 (Inactive-Excess Restricted Income/Non-Applying HH Member), or 10 (Inactive-Sanctioned). Individuals with a Relationship Code of 01 (Applicant/Payee), 02 (Legal Spouse) or 30 (Non-Legal Union, Child in Common) also must have a Marital Status Code entered regardless of age. This edit will be applied to all PA Case Types with Transaction Types 02, 05, 06, 07, 08, 09, 10 & 11. The error associated with this edit is #550 "MARITAL STATUS CODE ENTRY IS REQUIRED".
2. In order to reduce instances of improper coding for Federal Reporting requirements, edits have been revised for the Mother's Line Number field on Screen 3. Entry of Code 99 "Mother Not in Case" is now prohibited. If the mother is in the household but not in the case, she should be entered on the DSS-3209 with Individual Status "08". Additionally, the biological or adoptive mother that is referenced in the Mother's Line Number field must be at least 10 years older than the child. These edits will still be applied for all PA Case Types and all Transaction Types. The errors associated with these edits are #324 "MOTHERS LINE NUMBER IS INVALID" and #1000 "CHILDS AGE MUST BE 10 YEARS LESS THAN THE MOTHERS".
3. In order to insure that correct CNS notices are generated, and to improve the accuracy of tracking of individuals' time limits, edits have been created/modified when deleting an individual.
 - a. If an individual is being deleted (Individual Status = 15) on a PA case, that person must have a PA Individual Reason Code on Screen 3. The error associated with this edit is #814 "INDIV STATUS REQUIRES PA INDIVIDUAL REASON CODE ON SCREEN 03".
 - b. If an individual is being deleted (Individual Status = 15) on a PA case with Food Stamps Authorized, and the PA Individual Reason Code = E72 (Institutionalized), E73 (In Foster Care), F60 (Left Household) or F63 (In Prison), then that person must have a Food Stamp Individual Reason Code on Screen 3. The error associated with this edit is #815 "INDIV STATUS REQUIRES FS INDIVIDUAL REASON CODE ON SCREEN 03".
4. New edits have been created in order to facilitate correct MA notice language in certain PA Undercare Maintenance circumstances.
 - a. In a PA case (CT = 11, 12, 16 or 17), with a PA Individual Reason Code of E72, E73, E90, E94, F35, F60, F61, F63, F66, F75, F76, F92, F93, M33, M97, M98, M99, N49, N50, N66, P93 or U44, the Individual Status must be 08 (Inactive - Excess Restricted Income/Non-Applying HH Member), 11 (Denied), or 15 (Deleted). Under these circumstances, it will be assumed, for notice purposes, that the individual(s) is not in receipt of MA.

- b. In a PA case (CT = 11, 12, 16 or 17), if the Individual Status = 08, or 15, then the PA Individual Reason Code must be one of those listed in part a. above, or blank if the Individual Status = 08.

The error associated with these edits is #1500 "INDIVIDUAL STATUS INCOMPATIBLE WITH PA INDIVIDUAL REASON CODE".

5. FS Individual Effective Date Edits:

In order to support that part of the Time Limit Tracking System that creates an Individual Status History function and to support ABAWD tracking, this migration activates the new FS Individual Effective Date field on Screen 5. Edits controlling entries in this field, as well as rules followed for system-generation of dates in this field, are outlined below.

Most edits are similar to those which also control entries in the PA/MA Individual Effective Date field. Generally speaking, an entry is required whenever a change is made to either the FS Individual Reason Code or Individual Status Code. Worker entry is usually required when changing an individual's status or reason code and the FS Individual Effective Date is usually system-generated for most other actions.

Detailed edits are as follows:

- a. Entry must be a valid calendar date and is prohibited for Case Types 13, 18, 20, 22 and 60. Entry of an invalid date produces Error #1001 - "FS EFF DATE IS INVALID".
- b. Entry is prohibited for PA cases with PA/FS Codes 02-05.
- c. For FS case types (31, 32) or PA case types (CT 11, 12, 16, 17 or 19) with PA/FS Code = 01, at Undercare Maintenance (TT = 05), or Recertification (TT = 06), if an entry is changed in the FS Individual Effective Date Field, the FS Individual Effective Date must be greater than today's date. If the Notice Indicator = N or the Individual Status = "13 - Deceased" or an individual is being added to the case, the FS Individual Effective Date can be less than today's date but must be present. This date must still be greater than or equal to the previous FS Individual Effective Date. The error associated with this edit is #1002: "FS EFF DATE MUST BE > TODAY AND > OR = PREV EFF DATE".
- d. For FS case types (31, 32) or PA case types (CT 11, 12, 16, 17 or 19) with PA/FS Code = 01, at Undercare Maintenance (TT = 05), or Recertification (TT = 06), if the Individual Status is changed or the FS Individual Reason Code is entered, changed or deleted, a FS Individual Effective Date is required. The error associated with this edit is #1003: "ENTRY OF FS EFF DATE IS REQUIRED".

- e. For FS case types (31, 32) or PA case types (CT 11, 12, 16, 17 or 19) with PA/FS Code = 01, 06, 07-09, 70, 71, 80, 81, 90 or 91, if the Individual Status = "13 - Deceased", the FS Individual Effective Date must be entered and the FS Individual Reason Code must be "E95".
The error associated with this edit is #1004: "E95 and FS EFF DATE ARE REQUIRED".
- f. For FS case types (31, 32) or PA case types (11, 12, 16, 17 or 19) with PA/FS Code = 01, if the FS Individual Effective Date is changed on an existing line, a change is required in the FS Individual Reason Code field, unless the Notice Indicator = "N".
The error message associated with this edit is #1005: "FS EFF DATE CHANGE REQUIRES FS R/C CHANGE".
- g. For FS case types (31, 32) or PA case types (11, 12, 16, 17 or 19) with PA/FS code = 07, 08, 09, 70, 71, 80, 81, 90 or 91, if the Transaction Type is Closing (TT = 07) or Recert Closing (TT = 08), if the Individual Status is not equal to "13-Deceased", a new FS Individual Effective Date can not be entered.
The error message associated with this edit is #1006: "FOR CLOSINGS, FS EFF DATE CANNOT BE ENTERED".

The following rules will apply to the system-generation of FS Individual Effective Dates:

- a. For FS case types (31, 32), for **Opening, Denial or Reopening transactions** (TT = 02, 03, 09 or 10), if FS Individual Reason Code = E95, N31, N32 or N33, FS Individual Effective Date must be worker-entered. Otherwise, entry will be prohibited and the system will generate a FS Individual Effective Date equal to the **FS Authorization FROM Date**. If the FS Individual Reason Code is one of the afore-mentioned and the required entry is not made, Error #1008 will be generated: "FS RC E95, N31, N32, OR N33 REQUIRE FS EFF DATE".
- b. For PA case types (CT = 11, 12, 16, 17 or 19) where PA/FS Code = 01, for **Opening, Denial or Reopening transactions** (TT = 02, 03, 09, 10), or for **Undercare Maintenance** (TT = 05) or **Recertifications** (TT = 06) where the PA/FS Code is **changed to 01**, the system will generate a FS Individual Effective Date equal to the **FS Authorization FROM Date**.
- c. For PA case types (CT = 11, 12, 16, 17 or 19), for **Opening, Denial or Reopening transactions** (TT = 02, 03, 09 or 10):
 - o If the PA/FS Code is entered as "03 - Do Not Authorize-Denied FS" or "04 - Do Not Authorize-Non-PA Person in Household", or **changed to 03 or 04** at any Transaction Type, the system will generate a FS Individual Effective Date equal to the **Transaction Date**.

- o If the PA/FS Code is entered as "06 - PA/FS Issuance To Be Handled in Co-op Case", the system will generate a FS Individual Effective Date equal to the **PA Authorization FROM Date**. If the PA/FS Code is changed to 06 at any Transaction Type, the system will generate a FS Individual Effective Date equal to the FS Authorization TO Date plus one day (if a FS Auth TO Date is present). Otherwise, the system will generate a FS Individual Effective Date equal to the Transaction Date.
 - d. For FS case types (31, 32) and PA case types (CT = 11, 12, 16, 17, 19), at **Closings or Recert Closings** (TT = 07, 08), if the FS Individual Reason Code equals "E95 - Died", entry of FS Individual Effective Date is required. Otherwise, the FS Individual Effective Date field is **protected**, (i.e., entries are prohibited), and the system will generate a FS Individual Effective Date equal to the **FS Authorization TO DATE plus one day**. If, at Closings or Recert Closings, the current FS Individual Reason Code equals the previous FS Individual Reason Code or E95, N31, N32 or N33, the system will use the FS Individual Effective Date that was **previously entered** in association with those reason codes.
6. A new Payment Type Code "G1 - Shelter/R&B to Guardian" has been created. This new payment type will allow workers to issue shelter payments to grantees/guardians of individuals who reside in Non-Cash Safety Net (CT 17) cases, without requiring entry of a Vendor ID or generation of a Form 1099. Grantees/guardians will be able to access these benefits by swiping the case's EBT card. This pay type can be issued as either Single-Issue or Recurring. It will only be allowed with Case Type 17 (SN-FNP), and will be allowable with all Transaction Types.
 7. Edits have been modified to limit the use of three Diversion Payment Types to Federally-Related Case Types. Payment Types "D7 - Transitional Services Payments (TANF Ineligible Due to Employment)", "D9 - Diversion Transportation Payment", and "F5 - Diversion Payment" will only be allowed with Case Types 11 (FA), 12 (SN-FP) and 19 (EAF). (For additional information on the use of these Pay Types, see 00 INF-3 "TA Diversion Payments: Clarification of Purpose and Use".)
 8. In order to conform with Food Stamp policy, a new Screen 6 payline edit has been created which requires that if any HEAP payment type is being authorized, and the case is in receipt of Food Stamps, the FS Budget must include a Standard Utility Allowance (SUA). This edit will be enforced for all Transaction Types and for Case Types 31 (NPA-FS), 32 (FS-MIX) and any PA case with a PA/FS Code of 01 (Authorized for PA-FS) or 07 (Closed-PA Case but Continue FS).

If the FS Budget is not current, the following Warning will be generated: #1601 "FS BUDGET NOT CURRENT".

If the FS Budget is current, the following Error will be generated: #1602 "HEAP PAYMENT REQUIRES FS BUDGET SUA".

9. Currently an edit requires the presence of an unborn when authorizing an "05 - Case Recurring Grant" that includes a pregnancy allowance. This edit has been modified to also accept an individual (a newborn) coded with Individual Categorical Code "40 - CAP - MA Only" or "41 - MA Only - Newborn". This will accommodate the requirement to add newborns for Medicaid purposes prior to adjusting the PA budget.

MA - Addition of CNS Reason Code/Language

*E85 U0060 Moved Out of Household, No Forwarding Address (Timely) (TAD Based)

"We will delete the following individual(s) from your Medical Assistance case effective _____:"

"This is because you informed us that the individual(s) no longer lives with you."

PA - Addition of CNS Reason Code

M24 Failure to Resolve a Computer Match

This reason code is used to close a PA case when an individual in the case fails to resolve a computer match. The worker enters the type of computer match and the name of the individual who fails to resolve the computer match.